

## **15 APRIL 2019**

Minutes of a meeting of the **PLANNING POLICY & BUILT HERITAGE WORKING PARTY** held in the Council Chamber, Council Offices, Holt Road, Cromer at 10.00 am when there were present:

### **Councillors**

Ms V Gay (Chairman)

Mrs A Green  
Mrs P Grove-Jones  
R Reynolds

S Shaw  
R Shepherd  
D Young

### **Observers:**

Mrs A Fitch-Tillett  
J Rest

### **Officers**

Mr M Ashwell – Planning Policy Manager  
Mr P Rhymes – Conservation and Design Officer  
Miss L Yarham – Democratic Services & Governance Officer

## **101. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Punchard and Mrs V Uprichard.

## **102. PUBLIC QUESTIONS**

None.

## **103. MINUTES**

30 January 2019

### **Minute 85 – Approach to the Natural and Built Environment**

Councillor D Young stated that the definitions of “preserve” and “conserve” in the penultimate paragraph should be reversed.

### **Minute 86 – Approach to Green Infrastructure**

Councillor D Young referred to the sentence “In reference to the policy, Cllr D Young stated that it was suggested that only the relevant growth towns would be considered ...”. In fact the policy had referred to each town when it should have referred to relevant town. However, he understood that this item had now been removed from the draft plan.

11 February 2019

### **Minute 99 – North Norfolk Design Guide**

Councillor D Young stated that “not” had been omitted from the sentence “Councillor D Young considered that the Design Guide looked very impressive but he was

concerned that it would (*not*) be accessible to many individuals ...”

Subject to the above, the Minutes of meetings held on 30 January and 11 February 2019 were approved as a correct record and signed by the Chairman.

Councillor D Young referred to a question he had asked at a previous meeting regarding electric vehicle charging points in communal parking areas, which had not been answered. He considered that the concept of communal parking and how electric vehicle charging points were worked out was flawed. Parking was not communal if parking spaces were allocated, and if a parking area was truly communal it would be a matter of chance if a charging point was available when needed.

Councillor Mrs P Grove-Jones was concerned with regard to vehicles being left in situ once they were fully charged and blocking access to charging points for others.

The Planning Policy Manager stated that the question of how to ensure convenient access to electric charging points within communal car parking areas where spaces were not designated was unresolved in the draft policy and requested delegated authority to consider the wording. This was agreed.

Councillor R Reynolds stated that electric charging facilities were not currently standardised and it was difficult to address these issues until they were.

The Planning Policy Manager explained that this was a matter of national concern and not within the Council’s remit.

**104. ITEMS OF URGENT BUSINESS**

None.

**105. DECLARATIONS OF INTEREST**

None.

**106. UPDATE ON MATTERS FROM THE PREVIOUS MEETING**

None.

**107. THE GLAVEN PORTS CONSERVATION AREA APPRAISALS AND MANAGEMENT PLANS 2019**

The Conservation and Design Officer presented the Glaven Ports Conservation Area Appraisals and Management Plans (CAAs), covering Blakeney, Cley, Morston and Wiveton. He outlined the changes that had been made to the draft CAAs as a result of public consultation, including proposed boundary changes and buildings that were proposed for local listing. He requested that the Working Party recommend to Cabinet that the CAAs be adopted and the changes to the boundaries and proposed local listings be agreed.

With regard to the Blakeney CAA, Councillor Mrs A Fitch-Tillett stated that the caravan site was not an attractive feature but contributed to the tourism offer. She asked what the implications were of including it within the Conservation Area.

The Conservation and Design Officer explained that its inclusion would have an impact on the consideration of any planning application. The caravan site was part of the built form of the village and the assets within it.

Councillor R Reynolds commented that the Red House Barns in Blakeney were included for local listing but not Red House itself.

The Conservation and Design Officer explained that Red House was already nationally listed.

Councillor D Young referred to the feedback regarding dark skies. He asked if the addition to the CAA documents would be added to the Local Plan.

The Conservation and Design Officer explained that a specific section on dark skies would be included in the Design Guide.

The Planning Policy Manager added that the general pollution policy required all developments to minimise pollution, including light and noise pollution. He considered that a cross reference to the Design Guide and Conservation Area Appraisals in the preamble to the policy would be a worthwhile addition.

Councillor Young referred to the Design Guide section on windows. He asked if there would be a presumption against large expanses of glazing and bi-fold doors.

The Conservation and Design Officer stated that the impact of glazing would need to be assessed on a case-by-case basis when considering planning applications.

Councillor Mrs P Grove-Jones asked if all work to locally listed buildings would require planning permission.

The Conservation and Design Officer stated that local listing flagged up prominent buildings but did not remove permitted development rights.

Councillor Mrs A Green asked if a booklet could be produced for visitors to the area.

The Conservation and Design Officer stated that the CAAs would be published on the website and a few copies would be available at reception, but they were not widely published and the documents worked better online. However, consideration could be given to additional promotion and the possibility of offering a paid-for service.

The Chairman stated that she was very glad that the process of Conservation Area Appraisals had resumed and understood that there was budgetary provision to continue the work.

It was proposed by Councillor Mrs P Grove-Jones, seconded by Councillor D Young and

## **RESOLVED**

### **That Cabinet be recommended:**

- 1. To adopt the four Glaven Port Appraisals for statutory planning purposes and for the Appraisal documents to become material considerations in the planning process.**
- 2. To agree the proposed boundary changes as recommended in the draft Appraisal documents and that they be published in accordance with the Planning (Listed Buildings & Conservation Areas) Act 1990.**

- 3. To agree the proposed Local Listings as identified within the draft Appraisal documents.**

The meeting closed at 10.42 am.

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CHAIRMAN